

REQUEST FOR REGISTRATION OVERLOAD

University Policy on Student Academic Load:

"The **maximum academic load** for students with less than a 3.50 cumulative grade point average shall not exceed 18 hours per semester, 7 hours per five-week summer term, 14 hours per combined summer terms, or 3 hours per interim term. However, graduating seniors will be permitted to carry a one-hour overload during the last enrollment period (semester or five-week term) if the one-hour overload will complete graduation requirements.

Students holding a cumulative grade point average of 3.50 or above may request permission of the dean of their college to schedule up to 21 hours in a semester. (This policy is applicable only on a five-days per week schedule.)

Students should enroll for no more than fifteen semester hours on a three-day schedule (MWF), or no more than twelve semester hours on a two-day schedule (TTh).

The total academic load resulting from concurrent enrollments at Arkansas State University and other institutions shall not exceed the maximum load stated above. **Correspondence of off-campus or ten-week courses are to be included when computing academic load for each enrollment period."**

Student I.D. No. _____ Semester/Term: _____

Student Name: _____

Cumulative GPA: _____ Graduating Senior? Q YES Q NO

TOTAL ACADEMIC LOAD REQUESTED, including non-ASU, correspondence, or off-campus course(s): _____ hours.

RECOMMENDED: _____ Date: _____

Academic Advisor

APPROVED: _____ Date: _____

Department Chairperson

APPROVED: _____ Date: _____

Dean of College

Office of the Registrar - Date